

REGULAR MEETING OF THE BOARD OF DIRECTORS

The regular monthly meeting of the Barkley Regional Airport Authority Board of Directors was held on April 25, 2016 at 3:30 p.m. in the conference room located in the general aviation terminal at the Airport.

Those present were Directors Bray, Fox, Jones, Matheny, Miller Page, and Rouse. Authority staff present were Richard Roof, Airport Manager, Eddie Grant, Airport Marketing, and Carol Creason, Authority administration.

Chairman Page declared a quorum of Directors to be present, and called the meeting to order.

On motion of Director Rouse, seconded by Director Fox, and unanimously carried, it was

RESOLVED that the minutes of the March 28, 2016 Airport Board meeting be approved.

Mr. Roof then reviewed the March statistical and financial statements including March's P&L, Y-T-D P&L, Balance Sheet, March Disbursements, A/R Summary, and staff credit card billings.

On motion of Director Miller, seconded by Director Rouse, and unanimously carried, it was

RESOLVED that the March, 2016 financial statements be accepted.

Mr. Roof summarized the status of airport projects. The storm water drainage project had begun with the taxiway LED lights project starting in late May to early June. He also advised that the Airport Layout Plan

updating currently being done by Simmons Engineering will be required by FAA to include G.I.S. data. FAA indicates an FAA AIP grant covering 95% of the cost will do funding of the additionally required data.

The annual Board orientation was then accomplished with Ms. Creason providing an overview of the Authority's accounting protocols and procedures followed by Director Matheny's presentation of the legal aspects and procedures compliance required of the Authority.

Mr. Grant briefed the Board on further details of his plans to celebrate the airport's 75th anniversary as a public airport and provided a handout describing the scheduling and details of each event.

Director Fox suggested that Board members volunteer to assist in the construction of the Paducah Rotary Club's playground project.

Director Miller reported that the Whistleblower website had been tested and found to be operating normally. He reported eight spam messages since the March meeting. The Finance Committee will meet on May 17th or 19th. Director Bray reported that the Governance and Nominating Committee will review the Board's Bylaws and Policy Manual at its next meeting on a date to be determined while the Marketing Committee will meet on April 29th.

Chairman Page reported on his and Mr. Roof's meeting with City Manager Jeff Pederson and City Finance Director Jon Perkins regarding the City's financial support of the Airport for FY'17. Mr. Page summarized the Board's position for Mr. Pederson and Mr. Perkins regarding the support reduction amount of \$75,000 proposed by the Authority and the logic regarding allocation of one-third to the City and two thirds to the County. Mr. Pederson then outlined where the City's Airport funding was positioned in the City's budget and that that account's balance was rapidly

being depleted. Mr. Pederson advised that the City would consider the Airport's request and would communicate the outcome to the Authority.

Chairman Page advised that he and Mr. Roof would be meeting with Judge Executive Bob Leeper in the near future to brief him regarding the Board's proposal to reduce the County's financial support.

At 5:30 p.m., on Motion by Director Page, seconded by Director Miller, and unanimously carried, it was

RESOLVED that the Board enter into executive session pursuant to K.R.S. 61.810(1)(f) for discussion that might lead to the appointment, discipline, or dismissal of an individual employee.

At 6:28 p.m., on Motion by Director Matheny and seconded by Director Page and unanimously carried, it was

RESOLVED that the Board exit executive session with no action taken.

Chairman Page distributed for Board consideration, recommendations to improve the quality of ARFF operations.

On motion of Director Miller, seconded by Director Rouse, and unanimously carried, it was

RESOLVED that the Board adopt the ARFF Operations recommendations.

On motion of Director Matheny, seconded by Director Miller, and unanimously carried, it was

RESOLVED that the Human Resources Committee be granted the discretion and authority to take appropriate action on behalf of the Board regarding the investigation of ARFF operations led by the Airport Manager.

Mr. Grant advised the Board that Neil Archer had resigned as Chairman of the Airport Advocates as had Dr. Beverly Largent who had served as the Advocates secretary/treasurer. Mr. Mike Stone will remain on the Advocates Board. Some Board discussion then took place regarding the role and the potential of the Advocates with no action taken.

At 6:42 p.m., on motion of Director Matheny, seconded by Director Rouse, and unanimously carried, it was

RESOLVED there being no further business, the meeting be adjourned.

MEETING CHAIRMAN

SECRETARY