

REGULAR MEETING OF THE BOARD OF DIRECTORS

The regular monthly meeting of the Barkley Regional Airport Authority Board of Directors was held on January 25, 2016 at 3:30 p.m. in the conference room located in the general aviation terminal at the Airport.

Those present were Directors Bray, Drossos, Fox, Kleet, Matheny, Miller, and Neihoff. Authority staff present were Richard Roof, Airport Manager, Carol Creason, Administrative, and Eddie Grant, Marketing Director.

Chairman Neihoff declared a quorum of Directors to be present, and called the meeting to order.

Members present completed the Annual Financial Disclosure Statement and acknowledgement of the understanding of the Code of Ethics.

On motion of Director Matheny, seconded by Director Miller, and unanimously carried, it was

RESOLVED that the minutes of the December 21, 2015 Airport Board meeting be approved.

Mr. Roof then reviewed the December statistical and financial statements including December's P&L, Y-T-D P&L, Balance Sheet, December Disbursements, A/R Summary, and staff credit card billings.

On motion of Director Kleet, seconded by Director Fox, and unanimously carried, it was

RESOLVED that the December, 2015 financial statements be accepted.

Mr. Roof summarized the status of airport projects. The replacement snowplow was delivered and put into service while the wheel loader and snowblade may be delivered towards the end of January. The surface water drainage and taxiway LED lighting projects are still awaiting FAA's approval of the construction safety plans and inclement winter weather could cause further delays.

Mr. Roof advised the Board that a recent inspection of Midwest Aviation by an inspector for the Transportation Security Administration (TSA) disclosed that security enhancements were needed to preclude unauthorized access to air operations areas from public areas in the hangar owned by the Airport Authority and mostly occupied by Midwest Aviation. He added that he had submitted details of accomplishing these enhancements to TSA and received TSA's concurrence. The work will cost about \$20,000.00 and will be started as soon as possible.

Director Matheny advised the Board that the Paducah Riverport Authority was nearing successful completion of its efforts to be declared a free trade zone and that he felt that designation could have a beneficial impact on the airport. Staff will stay in touch with the Riverport Authority on the matter.

Mr. Grant briefed the Board on his developing plans to celebrate the airport's 75th anniversary as a public airport. Public events would be held each month between April and September of 2016.

Director Neihoff advised the Human Resources Committee had not met since December and that he had discussed the Committee's current workload with Director Page, the incoming Committee chairman.

The Governance & Nominating Committee reported there would be a committee meeting tentatively scheduled for February. Director Miller noted the Board will conduct its annual orientation program during the February Meeting. It is recommended the presentation of the Boards legal and fiduciary responsibilities be conducted verbally this year.

Director Miller advised that the Finance & Audit Committee met on December 15th. There were no questions on the minutes of the meeting previously distributed to the members. During this meeting, the Committee looked at preliminary budget data and determined additional information was needed to make a recommendation with regards to governmental subsidies. The committee's goal is to present a recommendation to the Board in March. The Whistleblower web site had 23 spam messages posted and was function tested for operation.

Mr. Roof advised the Board that he was working on gathering rate comparisons and other details for new leases for Midwest Aviation, Midwest Aviation Services, and Stevens Aircraft Solutions.

At this time, the Board reviewed the Governance & Nominating Committee's recommendation that Jay Page be elected as Board chairman, Randy Fox as Board vice chairman, and Wayne Miller as Board Secretary/Treasurer.

On Motion by Director Matheny, seconded by Director Kleet, and unanimously carried, it was

RESOLVED that the Governance & Nominating Committee's recommendations for Board officers for 2016 be adopted.

In Chairman Page's absence, it was agreed Committee assignments would be reviewed during the February meeting.

At 4:37 p.m., on Motion by Director Miller, seconded by Director Matheny, and unanimously carried, it was

RESOLVED that the Board enter into executive session pursuant to K.R.S. 61.810(1)(f) for discussion that might lead to the appointment, discipline, or dismissal of an individual employee.

At 5:06 p.m., on Motion by Director Matheny and seconded by Director Kleet and unanimously carried, it was

RESOLVED that the Board exit executive session with no action taken.

At 5:08 p.m., on motion of Director Fox, seconded by Director Kleet, and unanimously carried, it was

RESOLVED there being no further business, the meeting be adjourned.

MEETING CHAIRMAN

SECRETARY