

## REGULAR MEETING OF THE BOARD OF DIRECTORS

The regular monthly meeting of the Barkley Regional Airport Authority Board of Directors was held on March 28, 2016 at 3:30 p.m. in the conference room located in the general aviation terminal at the Airport.

Those present were Directors Bray, Fox, Jones, Neihoff, Page, and Rouse. Authority staff present were Richard Roof, Airport Manager, and Eddie Grant, Marketing Director.

Chairman Page declared a quorum of Directors to be present, and called the meeting to order.

On motion of Director Fox, seconded by Director Neihoff, and unanimously carried, it was

RESOLVED that the minutes of the February 22, 2016 Airport Board meeting be approved.

Mr. Roof then reviewed the February statistical and financial statements including February's P&L, Y-T-D P&L, Balance Sheet, December Disbursements, A/R Summary, and staff credit card billings.

On motion of Director Rouse, seconded by Director Bray, and unanimously carried, it was

RESOLVED that the February, 2016 financial statements be accepted.

Mr. Roof summarized the status of airport projects. The storm water drainage project will start construction in early April with the taxiway LED

lights project starting in late April to early May. He also advised that FAA would be bidding out Phase 2 of the air traffic control tower renovation by late spring.

Mr. Grant briefed the Board on further details of his plans to celebrate the airport's 75<sup>th</sup> anniversary as a public airport. He sought the Board's opinion on paying for a sponsorship of the PaBrewKah beer festival later during the summer. The sponsorship would include logo printing on beer mugs and other items. The Marketing Committee was charged with making a final decision. He reported working with CVB for a apron exterior wall with new logo and sign plus a redo of CVB's lobby kiosk.

Director Neihoff suggested the Board should consider working with Paducah Economic Development and its consultant to spur economic development ideas. He reported he was serving on an advisory board to PED and that in a preliminary report, the airport was not mentioned. He sent an email to Scott Darnell pointing out the omission that will be corrected in the next report. He pointed out that retention of a younger workforce would be a primary goal of the effort.

Director Page, HR Committee chair reported no structural change to the Airport Manager's Performance Review form which would be distributed to Board members for their input within 30 days.

Next, the matter of committee chairmanships and member appointments were discussed. Director Page will replace former HR Chair, Chris Neihoff, and Director Bray will replace Governance and Nominating Committee chair former Board member Leo Green. New Director Jones asked that his appointments be deferred until he was more familiar with Board workings. Other than the above noted changes, committee memberships remain the same.

Due to a lack of full Board member attendance, the annual Board orientation will be done at April's Board meeting.

Director Matheny's Foreign Trade Zone briefing was also deferred to the April meeting.

At 5:14 p.m., on Motion by Director Bray, seconded by Director Neihoff, and unanimously carried, it was

RESOLVED that the Board enter into executive session pursuant to K.R.S. 61.810(1)(f) for discussion that might lead to the appointment, discipline, or dismissal of an individual employee.

At 5:30 p.m., on Motion by Director Neihoff and seconded by Director Jones and unanimously carried, it was

RESOLVED that the Board exit executive session with no action taken.

At 5:32 p.m., on motion of Director Fox, seconded by Director Rouse, and unanimously carried, it was

RESOLVED there being no further business, the meeting be adjourned.

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MEETING CHAIRMAN

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SECRETARY