

REGULAR MEETING OF THE BOARD OF DIRECTORS

The regular monthly meeting of the Barkley Regional Airport Authority Board of Directors was held on September 26, 2016 at 3:30 p.m. in the conference room located in the general aviation terminal at the Airport.

Those present were Directors Bray, Drossos, Fox, Kleet, Matheny, Miller, and Page. Authority staff present were Richard Roof, Airport Manager and Eddie Grant, Marketing.

Chairman Page declared a quorum of Directors to be present, and called the meeting to order.

On motion of Director Matheny, seconded by Director Miller, and unanimously carried, it was

RESOLVED that the minutes of the August 22, 2016 Airport Board meeting be approved.

Mr. Roof then reviewed the August statistical and financial statements including August's P&L, Y-T-D P&L, Balance Sheet, August Disbursements, A/R Summary, and staff credit card billings.

On motion of Director Fox, seconded by Director Matheny, and unanimously carried, it was

RESOLVED that the August, 2016 financial statements be accepted.

Mr. Roof reported that the taxiway LED project was nearly complete but was experiencing a delay in parts delivery. He anticipated the airfield drainage project and roadway resurfacing projects to begin in October.

Mr. Grant briefed the Board concerning TSA's expanding the duty hours of screening personnel until every anticipated passenger had checked in and had been screened. Other reports were given about the installation of drinking water in the passenger concourse, planning details for November's 5K runway run, CVB's willingness to share the costs of passenger travel demographics with the Authority, and his discussions with SkyWest Airlines about extra flights during the two AQS quilt shows in 2017.

Director Drossos briefed the Board concerning his visit with the Essential Air Service (EAS) office staff during his participation in the Chamber's DC Fly-In. Topics discussed were the Authority's concern over a potential 120-day maximum hold-in should SkyWest ever tender a 90 day notice of service termination and the lack of a Saturday afternoon Chicago flight. The EAS staff commented that Paducah was one of the strongest EAS markets but were prepared to issue a Request For Proposals for replacement air service within 48 hours of any termination notice by SkyWest, an event they considered to be unlikely. The EAS staff also pointed out that Paducah's EAS Determination was thirteen flights weekly, two daily except for one on Saturday. Essentially any second Saturday flight was unsubsidized and at SkyWest's sole revenue risk, noting that Saturday afternoon flights in most EAS markets do not generate sufficient passengers to justify the operating expense.

A Marketing Committee meeting has been scheduled for October 28th. There was no activity reported for the Human Resource Committee since the last Board meeting.

The Finance and Audit Committee met September 21st and reviewed the FY2016 audit with David Hampton of Kemper & Associates CPA. Director Kleet discussed the main points of the Audit with the members, and after review,

On motion of Director Kleet, seconded by Director Miller, and unanimously carried, it was

RESOLVED that the Board accepts the FY 2016 audit.

Director Miller added there had been 9 spam messages left on the whistleblower site since the August Board meeting and the system had been tested and was operating normally.

Next Director Bray noted that the Terminal Building was showing wear and tear and that a refreshing was due. After discussion, Chairman Page recommended establishing an ad hoc Board committee; tentatively titled "Passenger Experience Committee" to explore what improvements could be made. Board appointments to the committee were tabled until November's Board meeting.

At 4:55 p.m., on Motion by Director Page, seconded by Director Drossos, and unanimously carried, it was

RESOLVED that the Board enter into executive session pursuant to K.R.S. 61.810(1)(g) for discussion involving contractual issues.

At 5:17 p.m., on Motion by Director Page and Seconded by Director Matheny and unanimously carried, it was

RESOLVED that the Board exit executive session with no action taken.

At 5:18 p.m., on motion of Director Kleet, seconded by Director Matheny, and unanimously carried, it was

RESOLVED there being no further business, the meeting be adjourned.

MEETING CHAIRMAN

SECRETARY